

# BAGGAGE ASSISTANCE

Name&Last Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Home Address \_\_\_\_\_ Country of Residence \_\_\_\_\_  
 File Reference \_\_\_\_\_ Bag Tag \_\_\_\_\_

## LUGGAGE DESCRIPTION

TYPE	BRAND	COLOUR	MATERIAL	POCKETS	ZIPPER	WHEELS	STRAPS	COMB.LOCK

## DESCRIPTION OF CONTENTS

Please fill in one form for the contents of each piece of baggage, in order to help us do a more exhaustive search.

Items	Quantity	Description (material, colour, brand, books title, gender, size, ect...)
1 Trousers		
3 Uniform (man/woman)		
3 Art		
3 Mechanic		
3 Optics (spectacles, sunglasses)		
3 Currency		
3 Religious		
3 Music		
3 Tools		
2 Books		
2 Computer		
2 Tobacco, smoking accessories		
2 Alcohol		
2 Toys		
2 Electric		
2 Timepiece		
2 Headwear		
2 Nature		
2 Hair		
1 Medicines		
1 Papers		
1 Photographic equipment		
1 Topcoat, overcoat etc		
1 Dresses, skirts		
1 Suits (man/woman)		
1 Newspapers, magazines		
1 Footwear		
1 Shirts, blouses, T-shirt		
1 Cosmetics, perfumes		
1 Audio		
1 Razor (electric/battery-operated)		
1 Gift		
1 Sweaters, Cardigans		
1 Food		
1 Trousers (man/woman)		
1 Sportswear		
1 Infant clothing and accessories		
1 Sport		
1 Hairdryer, elctric curler		
1 Linen		
1 Jewellery		
1 Household		
1 Nightwear, dressing-gowns		
1 Video		
1 Other items		

ITA is not liable for loss of goods that are not allowed to be included into passenger baggage as, merely for example and not exhaustively: valuable, fragile, perishable goods and items, money, jewellery, precious metal, silverware, medicines in excess with regard to personal needs, computers and their equipment, electronic/video devices for personal purpose, cameras and their accessories, VCRs, negotiable papers, securities or other valuables (such as stocks and shares), business documents, passports and other identification documents or set of samples, relics, antiques, according to the General Conditions of Carriage Passenger and Baggage.

<sup>1</sup> NOTICE AND CONSENT FOR THE PROCESSING OF PERSONAL/SENSITIVE DATA Leg. Dec. N. 196 of 30.06.2003

Dear Sir/Madam,

We take this opportunity to inform you that the carrier ITA, as Data Controller under the provisions set forth by law, for the purpose of processing personal data, shall collect and process your personal and/or sensitive data in full compliance with the principles of fairness, lawfulness, transparency and protection of your privacy and rights.

We therefore ask for your acceptance to process your personal data, including any sensitive data, in order to process all the requests reported in this complaint form.

Your data shall be kept at the offices of ITA S.p.A. and only for the period of time strictly necessary to perform the requested service. Moreover, we remind you that it is not mandatory to provide your personal data to ITA S.p.A. for the purposes set forth herein. However, **your refusal to provide your personal data or approval for the processing shall preclude ITA ITALIA TRASPORTO AEREO S.p.A. or** Finally, you may contact the Data Controller and/or the Data Processor for the activities described in this Notice, at the registered office: ITA S.p.A. at your convenience to exercise any of the rights afforded to you under Article 7 of Legislative Decree 196/2003, n. 196.

Date \_\_\_\_\_ Signature \_\_\_\_\_